

Summer Camp Job Descriptions

Position: Supervisor

Salary: \$10.00-\$12.00 per hour

Terms: May 16, 2009 to August 14, 2009

Hours: 7:30 am-5:30 pm, Monday-Friday

Requirements: Prefer experience working with youth and has previously programmed for summer camps. Experience in Parks and Recreation is highly desired. Must be able to attend summer staff orientation sessions and parent orientation. First Aid and CPR certification is required.

Job Description: Assumes on site responsibility for operation of the program. Daily guidance of campers, lead camp activities, assist other counselors, actively participate with campers, plan and direct a portion of daily activities, maintain attendance records for safety and discipline of campers. Handles parental concerns and complaints. Understands Parks and Recreation program philosophy. Supervise and evaluate program and staff. Perform other duties as required.

Minimum Age: 21



Position: Assistant Supervisor / Bus Driver

Salary: \$8.25-\$9.25 per hour

Terms: May 16, 2009 to August 14, 2009

Hours: 7:30 am-5:30 pm, Monday-Friday

Requirements: Prefer experience working with youth and has previously programmed for summer camps. Experience in Parks and Recreation is highly desired. First Aid and CPR certification is required. Must be able to attend summer staff orientation sessions and parent orientation. Must possess a valid North Carolina Commercial Drivers License school bus and passenger endorsements.

Job Description: Assist with on site responsibility for operation of the program. Assist with daily guidance of campers, assist other counselors, actively participate with campers, assist with planning and directing portion of daily activities, and operates the bus for the summer program. Understands Parks and Recreation program philosophy. Supervise program and staff. Perform other duties as required.



Position: Counselors

Salary: \$7.25

Terms: May 16, 2009 to August 14, 2009

Hours: 7:30 am-5:30 pm, Monday-Friday

Requirements: Prefer candidate with previous knowledge of working with children. First Aid and CPR certification is required.

Job Description: Daily guidance of campers, lead camp activities, assist other counselors, actively participate with campers, plan and direct a portion of daily activities, maintain attendance records and other required paper work. Assume responsibility for safety and discipline of campers. Understand Parks and Recreation philosophy. Perform other duties as required.

